



Cassia County Board of Commissioners

MEETING MINUTES

Monday, October 15, 2018

*Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318*

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

- 1) Call to order
- 2) Pledge of Allegiance and prayer
- 3) Roll Call

9:04 AM **Roll Call.**

Present: Tim Darrington - Member, Paul Christensen - Member, Bob Kunau - Chair, Kerry McMurray - Administrator (Not voting), Doug Abenroth - County Attorney (Not voting), Sharene Ahlin (Not voting).

- 4) 9:04 AM Calendar, meetings, and correspondence
 - a. A special meeting for the Board was scheduled for Tuesday, 11/13/2018 due to the Veterans Day Holiday on Monday, 11/12/2018.
 - b. CTAC Meeting at 10:00 AM Tuesday, 10/16/2018.
 - c. Public hearing in Twin Falls regarding Idaho Public Defense Commission rules regarding workload standards at 7:00 PM Monday, 10/15/2018.
 - d. South Central Public Health Board meeting on Wednesday, 10/17/2018 in Twin Falls.
 - e. Fifth Judicial District Problem Solving Courts and Domestic Violence Courts Meeting at 11:30 AM Thursday, 10/18/2018. Abenroth will be attending.
 - f. President Donald Trump will be in Elko, NV on Saturday, 10/20/2018
- 5) 9:12 AM Approval of Clerk's Office recommendations regarding junior college Certificate of Residency Forms

9:12 AM **Motion and Action:** Approve Clerk's Office recommendations to approve four junior college Certificate of Residency Forms as presented, **Moved by** Paul Christensen - Member, **Seconded by** Tim Darrington - Member.

Motion passed unanimously.

- 6) 9:13 AM Personnel Matters:
 - a. Change of Status Requests:
 - i. MCCJC Arielle Piper - Detention Deputy - Certified (Voluntary Resignation)
 - ii. Prosecutor's Office:
 1. Douglas Abenroth - Prosecuting Attorney (Evaluation)
 2. McCord Larsen - Chief Deputy Prosecuting Attorney (Evaluation)
 3. Paul Jefferies - Deputy Prosecuting Attorney (Evaluation)
 - iii. FY2018 Cost of Living pay increases:

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1. Assessor's Dept
2. Public Defender's Dept
3. Ag Extension Dept
4. IT Dept
5. MCCJC Dept
6. Revaluation Dept

9:19 AM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

- 7) 9:19 AM Review and sign annual paperwork for the Idaho Office of Emergency Management grant for the Sheriff's Office

9:23 AM **Motion and Action:** Approve signing of the Idaho Office of Emergency Management SHSP grant for the Sheriff's Office, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

9:23 AM **Motion and Action:** Approve signing of the Idaho Office of Emergency Management EMPG grant for the Sheriff's Office, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

- 8) 9:37 AM Review and execute Resolution No. 2018-30 granting CUP to amend Oak Valley Dairy CAFO permit

9:34 AM **Motion and Action:** Execute Resolution No. 2018-30, **Moved by** Paul Christensen - Member, **Seconded by** Tim Darrington - Member.
Motion passed
Abstain: Bob Kunau - Member

- 9) 9:37 AM Review Gavilon Grain annual report re: business property tax exemption
- 10) 9:40 AM Approve and sign Cassia County health plan document amendment 1

9:45 AM **Motion and Action:** Approve and sign Cassia County health plan document amendment 1, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

- 11) 9:46 AM Discuss former Misdemeanor Probation Office facility
 - a. It was discussed that the building could be demolished.
 - b. There is still some furniture stored in the building.
 - c. It will be necessary to get quotes for the cost of demolition.
 - d. It was then discussed that the building should be inspected to determine if there is asbestos present in the building, prior to any decision to demolish the building.
- 12) 9:57 AM Further discussion of the NuQuo proposal and decision

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- a) Valley Office Supply contacted Commissioner Kunau. They were unhappy to hear the County is looking at a NuQuo proposal.
- b) Kerry McMurray will check with the school district to inquire what their experience has been with NuQuo.

13) 9:41 AM Approve minutes

9:41 AM **Motion and Action:** Approve minutes from 10/9/2018, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

14) 9:43 AM Approve payables

9:43 AM **Motion and Action:** Approve payables presented on 10/15/2018, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

15) 11:22 AM Training of Commissioners on logging in to Staff Website and CAI Web Employee Portal, approving payroll, timecards, and approving payables.

UNFINISHED BUSINESS ACTION AGENDA ITEMS

16) 10:39 AM Review and execute revised Flood Management Grant Contract for work on Reid Springs bridge

10:39 AM **Motion and Action:** Execute revised Flood Management Grant Contract for work on Reid Springs bridge
Moved by Tim Darrington - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

17) 10:33 AM Discuss and approve FY2018 Outside Auditor engagement

10:36 AM **Motion and Action:** Approve selection and engagement of Zwygart John and Associates, PLLC, CPA's for the Cassia County FY2018 Independent Audit, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

18) 10:45 AM Procurement Policy follow-up and decision

19) 10:45 AM County uniform and clothing policy follow-up decision

SCHEDULED ACTION AGENDA ITEMS

20) 10:00 AM Executive Session (for the purpose of discussing indigent matters)

10:00 AM **Motion and Action:** Enter Executive Session pursuant Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure for the purpose of evaluating indigent recommendations, **Moved by** Paul Christensen - Member, **Seconded by** Tim Darrington - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Tim Darrington - Member, Bob Kunau - Chair, Paul Christensen - Member.

10:31 AM **Motion and Action:** Approve recommendations of the Social Services Director regarding indigent matters, **Moved by** Paul Christensen - Member, **Seconded by** Tim Darrington - Member.

Motion passed unanimously.

21) 9:09 AM Execute Replat No. 1 of Block 2 of Jackson River Estates Subdivision

9:11 AM **Motion and Action:** Execute Replat No. 1 of Block 2 of Jackson River Estates Subdivision

Moved by Tim Darrington - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously.

22) 9:25 AM Hearing for zoning amendments

a. McMurray reviewed the zoning amendment particulars.

b. Buffer zone and CAFO restrictions in business residential zones were to be presented.

9:30 AM **Motion and Action:** Enter hearing for zoning amendments, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously

9:31 AM **Motion and Action:** Exit hearing, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously

9:33 AM **Motion and Action:** Approve the zoning amendments as presented, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously.

c. McMurray said a resolution would be brought back to the Board next week.

23) 11:01 AM Update of SIEDO activities from Executive Director Connie Stopher

a. SIEDO has a board meeting coming up 12/13/2018.

b. Availability of rental housing was discussed as a challenge for incoming employees.

c. There is active recruitment of various openings in the area.

24) 1:58 PM Adjourn

1:58 PM **Motion and Action:** Adjourn, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau - Chair.
Motion passed.

APPROVED:

/s/ _____

Bob Kunau, Chair

DEPUTY CLERK OF THE BOARD:

/s/ _____

Sharene Ahlin

ATTENDANCE LOG ATTACHMENT

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Cassia County Commissioner Meeting

Attendance Log

Date: 10-15-2018

	NAME (Please Print)	TOWN	REPRESENTING
1.	Mark Sanderson	Jackson	Jackson River Estates
2.	Kent Sealts	Burley	SELF
3.	George Darrell	Oakley	CCSO
4.	Amber Prewitt	Burley	Probation
5.	C. Muzzels	Burley	Auditors Office
6.	Deanne Whitehead Evans	Burley	Auditors
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COUNTY EXPENDITURES ATTACHMENT

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS

100% OF FISCAL YEAR ELAPSED

* UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .

Fund	Budget	Actual	Amount Paid	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	4,012,337.00	191,515.46	45,095.90	3,775,725.64	94%
0002 ROAD & BRIDGE	395,870.00	6,162.04	514.08	389,193.88	98%
0004 AMBULANCE SERVICES	224,125.00	0.00	1,318.00	222,807.00	99%
0006 DISTRICT COURT (0006)	332,870.00	12,517.28	522.15	319,830.57	96%
0008 JUSTICE (0008)	8,807,175.00	186,630.35	66,748.61	8,553,796.04	97%
0028 SNOWMOBILE	86,070.00	0.00	22.58	86,047.42	100%
Total Amount Paid			114,221.32		


STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF October 15, 2018


COMMISSIONER


COMMISSIONER


COMMISSIONER

* WARNING: This fund is over budget