



Cassia County Board of Commissioners

SPECIAL MEETING MINUTES

Tuesday, November 13, 2018

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

- 1) Call to order
- 2) Pledge of Allegiance and prayer
- 3) Roll call

9:00 AM **Roll Call.**

Present: Paul Christensen - Member, Bob Kunau - Chair, Kerry McMurray - Assistant to Board (Not voting), Sharene Ahlin - Deputy Clerk (Not voting).

Excused: Tim Darrington – Member, Doug Abenroth – Prosecuting Attorney

- 4) 9:00 AM Calendar, meetings, and correspondence
 - a. Open Enrollment 11/14/2018 at 5:30 PM or 11/15/2018 at 8:00 AM
 - b. Jail inspection 11/26/2018 at 7:50 AM
 - c. Idaho Office of Emergency Management Grant correspondence
 - d. A memo that was sent to Dept. Heads was read into the record, rescheduling the monthly Department Head Meeting from 11/26/2018 to 11/19/2018. Each department head will be contacted by Kerry McMurray to schedule a time. The purpose is to meet with department heads to discuss potential reallocation of FY2019 budget expenditures. They are working towards approval of additional wage and salary increases by the end of November.
- 5) 9:09 AM Approval of Clerk's Office recommendations regarding junior college Certificate of Residency Forms

9:09 AM **Motion and Action:** Approve Clerk's Office recommendations to approve three junior college Certificate of Residency Forms as presented, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Chair.

Motion passed

- 6) 9:10 AM Personnel Matters:
 - a. Change of Status Requests
 - i. Public Defender - Dennis Byington - Public Defender - (Voluntary Resignation)
 - ii. Treasurer - Michelle Vest Snarr - Deputy Treasurer - (New Hire)
 - iii. Treasurer - Amber Green – Deputy Treasurer - (Termination)
 - iv. Public Defender - Quinn Merrill - Deputy Public Defender - (New Hire)

CASSIA COUNTY COMMISSION
SPECIAL SESSION
Tuesday, November 13, 2018

9:13 AM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Chair.
Motion passed.

- 7) 9:15 AM Approve Alcoholic Beverage License for Smith's Café in Oakley
 - a. A recording was place to facilitate a verbatim transcription of this Alcoholic Beverage License consideration.
 - b. Smith's Café – Oakley City Liquor, bottled and canned beer ON and OFF premises, wine by the bottle and wine by the glass

9:17 AM **Motion and Action:** Approve the Alcoholic Beverage License for Smith's Cafe in Oakley as presented, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Chair.
Motion passed.

- 8) 9:18 AM Execute 2018 Geo Local Road Mileage Report and 2018 Updated Road Service Reporting Map

9:18 AM **Motion and Action:** Approve the 2018 Geo Local Road Mileage Report and the 2018 Updated Road Service Reporting Map as presented, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Chair.
Motion passed.

- 9) 9:21 AM Execute Resolution No. 2018-032 providing an extra holiday as Christmas gift for county employees

9:22 AM **Motion and Action:** Approve Resolution No. 2018-032 providing an extra holiday as a Christmas gift for county employees as presented, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Chair.
Motion passed.

- 10) 9:22 AM Execute letter of support for Raft River Highway District's seeking funding to rehabilitate and pave Pierce Lane

9:24 AM **Motion and Action:** Approve and sign letter of support for Raft River Highway District's seeking funding to rehabilitate and pave Pierce Lane as presented, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Chair.
Motion passed.

- 11) 9:25 AM Approve minutes

9:25 AM **Motion and Action:** Approve minutes from 11/5/2018, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Chair.
Motion passed.

12) 9:26 AM Approve payables

9:26 AM Motion and Action: Approve payables presented on 11/13/2018, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Chair.
Motion passed.

SCHEDULED ACTION AGENDA ITEMS

13) 9:30 AM Canvass the votes of the 11/6/2018 General Election

9:44 AM **Motion and Action:** Approve canvass of the votes of the 11/6/2018 General Election as presented, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Chair.
Motion passed.

14) 9:47 AM Adjourn

9:47 AM Motion and Action: Adjourn, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Chair.
Motion passed.

APPROVED:

/s/ _____

Bob Kunau, Chair

DEPUTY CLERK OF THE BOARD:

/s/ _____

Sharene Ahlin

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS

100% OF FISCAL YEAR ELAPSED

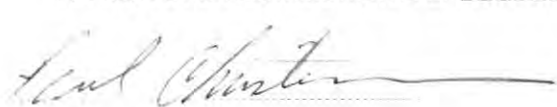
* UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .

Fund	Budget	Actual	Amount Paid	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	4,012,337.00	546,681.87	14,268.87	3,451,386.26	86%
0002 ROAD & BRIDGE	395,870.00	22,232.68	846.24	372,791.08	94%
0006 DISTRICT COURT	332,870.00	35,370.70	328.75	297,170.55	89%
0008 JUSTICE	9,948,331.00	914,964.29	33,288.95	9,000,077.76	90%
0012 MISDEMEANOR PROBATION	716,625.00	99,596.20	7,665.64	609,363.16	85%
0013 911 COMMUNICATIONS	1,072,000.00	8,116.16	369.10	1,063,514.74	99%
0016 SOCIAL SERVICES	578,395.00	32,049.40	250.00	546,095.60	94%
0028 SNOWMOBILE	86,070.00	112.58	29.72	85,927.70	100%
Total Amount Paid			57,047.27		

STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF November 13, 2018


COMMISSIONER


COMMISSIONER

(Tim Darrington - Not Present)
COMMISSIONER

* WARNING: This fund is over budget

Cassia County Commissioner Meeting

Attendance Log

Date: 11-13-18

	NAME (Please Print)	TOWN	REPRESENTING
1.	<i>Jonah Bush</i>	<i>Burley</i>	<i>Self</i>
2.	<i>Susan Keck</i>	<i>Almo</i>	<i>Election Dept</i>
3.	<i>Jonah Bush</i>	<i>Burley</i>	<i>Elections Dept</i>
4.	<i>Jay Howard</i>	<i>County</i>	<i>Sheriff</i>
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			